

Federal University of Petroleum Resources

PMB 1221 Effurun, Delta State, Nigeria

Invitation for Pre-Qualification of Contractors for 2012 Tetfund Special Intervention Project

A. Introduction

The Federal University of Petroleum Resources, Effurun (FUPRE), Delta State, has received a special intervention from the Tertiary Education Trust Fund (TETFUND) and it intends to apply these funds for the Construction and furnishing of a Workshop and Laboratory for the Department of Petroleum Engineering in the College of Technology.

FUPRE is desirous of executing the Project on contract basis and wishes to invite reputable contractors with good track record to bid for pre-qualification.

B. Location of Project

The project is located at the University's permanent site at Ugbomro in Uvwie Local Government Area of Delta State.

C. Scope of Work – Contractors

Lot 1: Construction and Furnishing of Workshops and Laboratories for Department of Petroleum Engineering in the College Of Technology (2012 Tetfund SI Project)

F. Pre-Qualification Requirements for Contractors

Interested Companies are to submit the following documents along with their letters of intent for the project:

1. Certificate of Incorporation from Corporate Affairs Commission
2. Current tax clearance certificate for the past three (3) years: 2009 – 2011
3. Audited company account with minimum annual turnover of N150 million in any of the last three (3)years : 2009-2011
4. Bank reference letter indicating evidence of accessibility to credit facilities of up to N100 Million.
5. Comprehensive company profile showing organizational structure with names of key personnel involved in project implementation stating qualifications and professional registration where applicable (enclose photocopies of professional qualifications).

6. Evidence of experience as a prime contractor on at least one project of similar nature and complexity within the last three years, (2009-2011) stating clients cost with completion certificate and photographs attached.
7. Possess a substantial proportion of equipment required to successfully execute the contract.
8. Certified true Copy of Memorandum and Articles of Association duly endorsed by the Corporate Affairs Commission.
9. VAT registration certificate
10. Consent to allow for verification of firm's financial standing with the bankers
11. Evidence of compliance with the provisions of the Pension Reform Act, 2004.
12. Evidence of compliance with the provisions of the Industrial Training Fund
(Amendment) Act 2011
13. HSE Community Affairs and security policies detailing the company's procedure for handling HSE, community affairs and security issues
14. A sworn affidavit that none of the Directors has been convicted in any country
15. Quality assurance/quality control manual
16. Any other proven evidence/document that would confirm the skill/competence of individual contractor.

G. Method and Submission of Application

Interested Contractors are expected to submit Technical Pre-Qualification documents. Pre-qualification documents of five (5) sets of photocopies each should be submitted in a sealed envelope, clearly marked "CONFIDENTIAL -Prequalification as Contractor (2012 Tetfund SI Project) LOT 1 Name and mailing address of the Company which shall be clearly stated at the back of each envelope and Lot number on the top left hand side of the envelope Failure to comply with the above requirements will automatically result in disqualification.

All submissions are to be addressed to:

The Ag Registrar

Federal University of Petroleum Resources

PMB 1221

Effurun, Delta State

H. Deadline for Submission

The pre-qualification documents should be submitted in the "Tender Box" at the office of the Ag. Registrar not later than 13th February, 2013 at 12.00 noon

1. i. Opening of Pre-Qualification Bids

The pre-qualification bids will be opened at 2.00 pm on the 13th of February, 2013 and Tenderers are invited to attend the ceremony for the opening of the Lots at the University Auditorium

Caveat

Response to this invitation shall not oblige the University to consider any responding Firm for qualification. All costs incurred as a result of response to this invitation and any subsequent requests for information shall be borne by the responding Firm.

Only pre-qualified Contractors would be invited for Financial Bidding.

Signed:

R. A. EGBORGE (MRS)

Ag. Registrar